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## **VetEffecT Personal Data Protection Policy**

The General Data Protection Regulation (GDPR) will take effect as of 25 May 2018. From this date onwards, the same privacy legislation will apply throughout the European Union (EU). Your personal data such as CV and other personal data is stored with VetEffecT. What are the consequences?

VetEffecT adheres to the principles of the European Union GDPR with regard to Personal Data Protection<sup>1</sup>. This means that you are entitled to transparency from VetEffecT on how we use your personal data. We pledge to follow the key principles of processing in regards to legal requirements, transparency, target binding principle and correctness. We have taken the necessary technical and organizational measures to protect your personal data and we have taken into account existing rights, such as the right of access and the right to correction and removal. But also new rights, such as the right to data portability, which provides easy access to your data with the possibility to pass it on to another organization with your consent.

## How we manage your personal data

Personal documents and data, such as your name, postal address, e-mail address, job title and phone number are collected from you when contacting you in person or via email or other channels, when signing up for newsletters or participating in events or trainings, and via cookies on our website. When processing personal data, VetEffecT relies on its legitimate interests in maintaining business relationships and informing you about future events and news. If you no longer want to receive newsletters from VetEffecT, please click in the mail to unsubscribe from future mailings.

## How we manage your CV

- CVs and personal contact details of experts are stored in a database with secured access.
- CVs and personal contact details of experts are only used for project proposals prepared by VetEffecT.
- CVs and personal contact details of experts are only included in project proposals with the consent of the expert.
- CVs and personal contact details of experts will not be shared with other parties without the consent of the expert.
- The expert has the right to ask to be removed from our database at any point in time.
- The personal data will be stored for a standard period of 5 years, to be consulted for new job
  offers in new project opportunities.

 $^{1}$  in accordance with Art. 13 of the General Data Protection Regulation (GDPR) of 27 April 2016 (OJ L 119, 4.5.2016)

After the expiration of the aforementioned period you will be asked to agree to continue the personal data storage, or to abandon. Upon your request, your personal data will be deleted. Longer storage of the data is only permitted with your consent or if the personal data is necessary to comply with a legal obligation to retain data.

Experts that submit their CV for a specific project, are asked to read the VetEffecT Personal Data Protection Policy, as an assurance that they have read it and agreed to the provisions.